

Diocese of Norwich

Office for Safe Environments
199 Broadway
Norwich, Connecticut 06360

Diocese of Norwich Safe Environments Verification Form One Day Events Involving Youth

Each adult chaperone (anyone 18 years and older, and not in high school) must be listed below. OSE will confirm background screening and training in accordance with the policies of the Diocese of Norwich under the *Charter for the Protection of Children and Young People*. If an adult is not screened and trained (day events only), then adults must be paired so that one adult always has the requisite screening and training.

Please print clearly

Parish/School/Organization: _____

Town: _____

Person completing this form & phone #: _____

Name of Event: _____ Scheduled Event Date: _____

Date Submitted to OSE: _____

Names of Adult Volunteers:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

A diocesan representative will verify names before the adult volunteers are allowed entry to the event. Please bring a valid government –issued picture ID.

**This form must be received by OSE two weeks prior to the scheduled event.
Return: OSE 199 Broadway, Norwich, CT 06360 –or- fax [860-848-2816](tel:860-848-2816)-or-
OSE@norwichdiocese.net**

REVISED 6/12/2017

Diocese of Norwich

Office for Safe Environments
199 Broadway
Norwich, Connecticut 06360

Diocese of Norwich Safe Environments Verification Form Overnight Events Involving Youth

Each adult listed below must be background checked and trained in accordance with the policies of the Diocese of Norwich under the *Charter for the Protection of Children and Young People*. I understand that no adult (anyone 18 years and older, and not in high school) will be permitted to be present at any overnight event that has not been cleared by the Diocese of Norwich Office for Safe Environments and is listed on this declaration.

Please print clearly

Parish/School/Organization: _____

Town: _____

Person completing this form & phone #: _____

Name of Event: _____ Scheduled Event Date: _____

Date Submitted to OSE: _____

Names of Adult Volunteers:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

A diocesan representative will verify names before the adult volunteers are allowed entry to the event. They must bring a valid government –issued picture ID.

**This form must be received by OSE two weeks prior to the scheduled event.
Return: OSE 199 Broadway, Norwich, CT 06360 –or- fax [860-848-2816](tel:860-848-2816)-or-
OSE@norwichdiocese.net**

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199 Broadway
Norwich, Connecticut 06360

Diocese of Norwich Youth Events Verification Form for Adults from Other Dioceses

I, _____, Safe Environment/Compliance Coordinator for the (Arch) Diocese of _____, hereby notify the Diocese of Norwich, Connecticut that each adult listed below has been background checked and cleared in accordance with the policies of our (Arch) Diocese under the "Charter for the Protection of Children and Young People" as set forth by the United States Conference of Catholic Bishops.

Please print clearly the adult's name below.

Name of Event: _____ Scheduled Event Date(s): _____

Please send this to your Compliance Coordinator of your (Arch) Diocese as soon as possible. No adults will be able to participate in the event until this compliance form is completed for all adults. If you have further questions please call the Diocese of Norwich Office for Safe Environments at 860-848-2237 ext. 212 – or- ose@norwichdiocese.net

Printed Name of (Arch) Diocese Coordinator of Safe Environments- Compliance

Signature of (Arch) Diocese Coordinator of Safe Environments- Compliance

Date

Phone Number

E-mail

REVISED 6/12/2017